

# Setting Up G Suite SAML for Single Sign-on to Kinly Cloud

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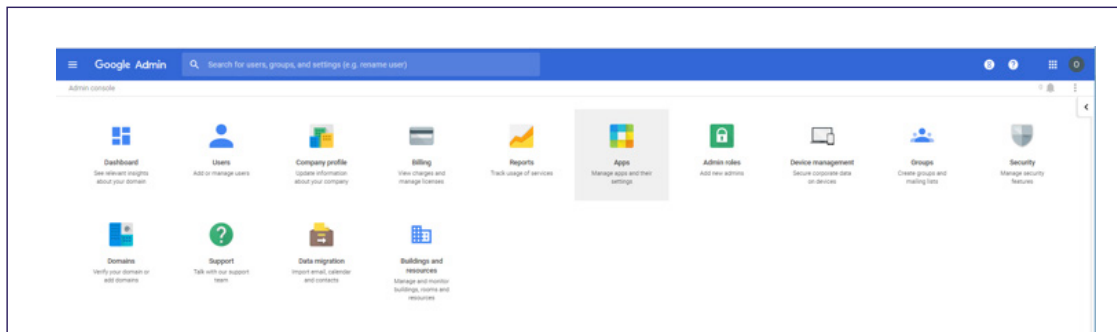
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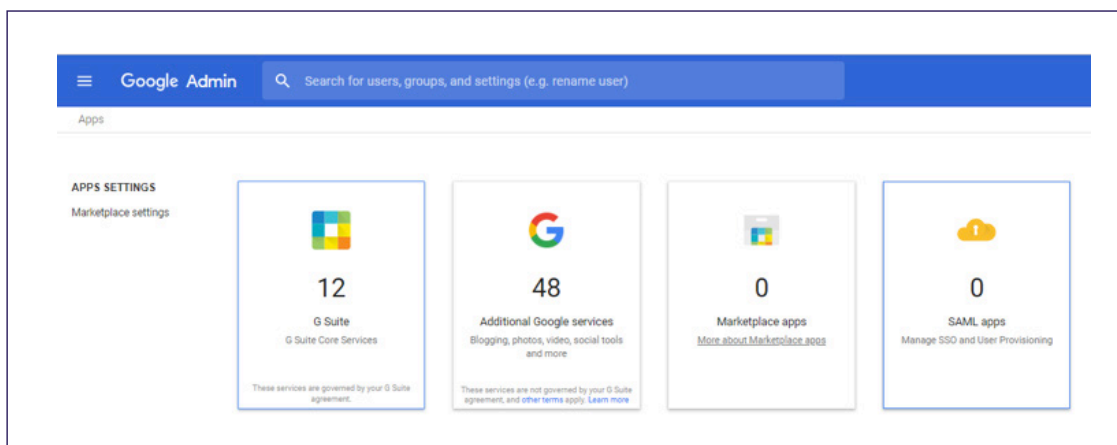
# Setting Up G Suite SAML for Single Sign-on to Kinly Cloud

## 1 How to enable single sign on for Kinly Cloud in Google G Suite

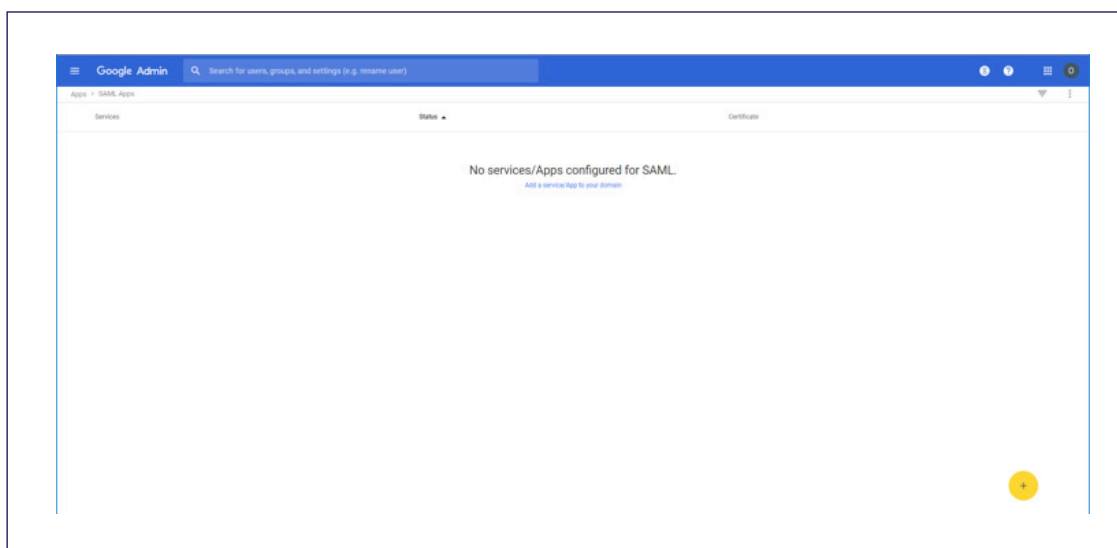
Inside the G Suite Admin Dashboard, go to “Apps”.



Then choose “SAML apps”.



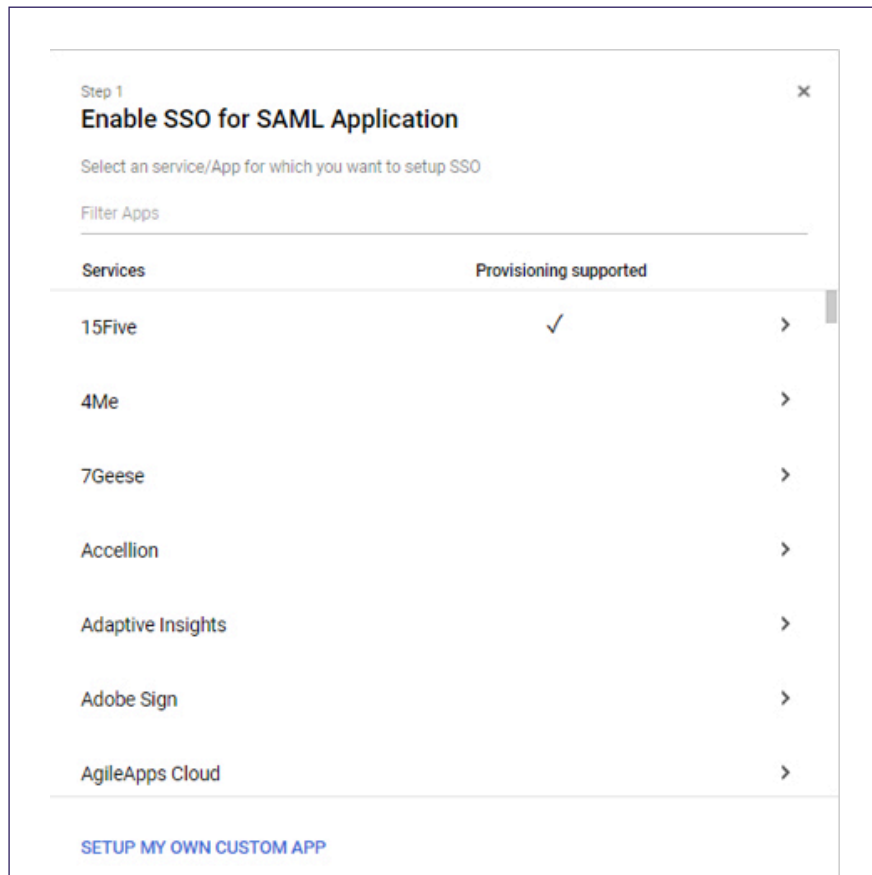
Click on the yellow “+” button to create a new SAML application.



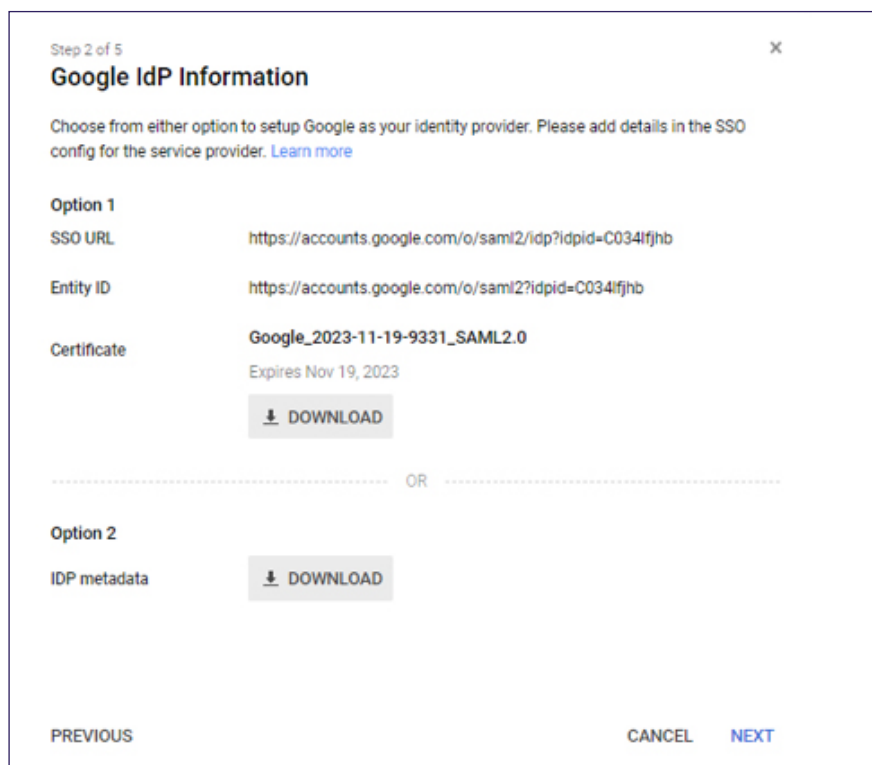
# Setting Up G Suite SAML for Single Sign-on to Kinly Cloud

## 2 Configure Single Sign-on for SAML

### 2.1 Choose “SETUP MY OWN CUSTOM APP”.



### 2.2 Choose “Option 2” and download the IDP metadata. Then click “Next”. NOTE: The IDP metadata file needs to be handed over to Kinly.



# Setting Up G Suite SAML for Single Sign-on to Kinly Cloud

## 2 Configure Single Sign-on for SAML

**2.3 Enter the name of the app and a brief description.** This can be anything you choose, but for the purpose of this example we have used “KinlyCloud” and “SSO for KinlyCloud”. Once you have done this click “Next”.

Step 3 of 5

### Basic information for your Custom App

Please provide the basic information needed to configure your Custom App. This information will be viewed by end-users of the application.

**Application Name \*** KinlyCloud app-id: kinlycloud

**Description** SSO for KinlyCloud

**Upload logo**

This logo will be displayed for all users who have access to this application. Please upload a .png or .gif image of size 256 x 256 pixels.

PREVIOUS CANCEL NEXT

**2.4 Enter the Service Provider Details, as follows:**

- **ACS URL:** [https://\[your\\_portal\\_URL\]/saml2/acs/](https://[your_portal_URL]/saml2/acs/)
- **Entity ID:** [https://\[your\\_portal\\_URL\]/saml2/metadata/](https://[your_portal_URL]/saml2/metadata/)
- **Start URL:** leave blank
- **Sign Response:** Ensure this is checked
- **Name ID:** Basic Information + Primary Email
- **Name ID Format:** EMAIL

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## 2 Configure Single Sign-on for SAML


Once you have entered the details, click “Next”.

Step 4 of 5 ✕

### Service Provider Details

Please provide service provider details to configure SSO for your Custom App. The ACS url and Entity ID are mandatory.

ACS URL \*

Entity ID \*  

Start URL

Signed Response

Name ID

Name ID Format

PREVIOUS CANCEL NEXT

**2.5 You will now be taken to the screen to create your attribute mappings.** Click on “ADD NEW MAPPINGS”.

Step 5 of 5 ✕

### Attribute Mapping

Provide mappings between service provider attributes to available user profile fields.

Some providers require you to map application attributes to user fields. You should check the application's documentation to see if this is required. You can always come back later to complete the mapping.

There are currently no mappings for this application

[ADD NEW MAPPING](#)

PREVIOUS CANCEL FINISH

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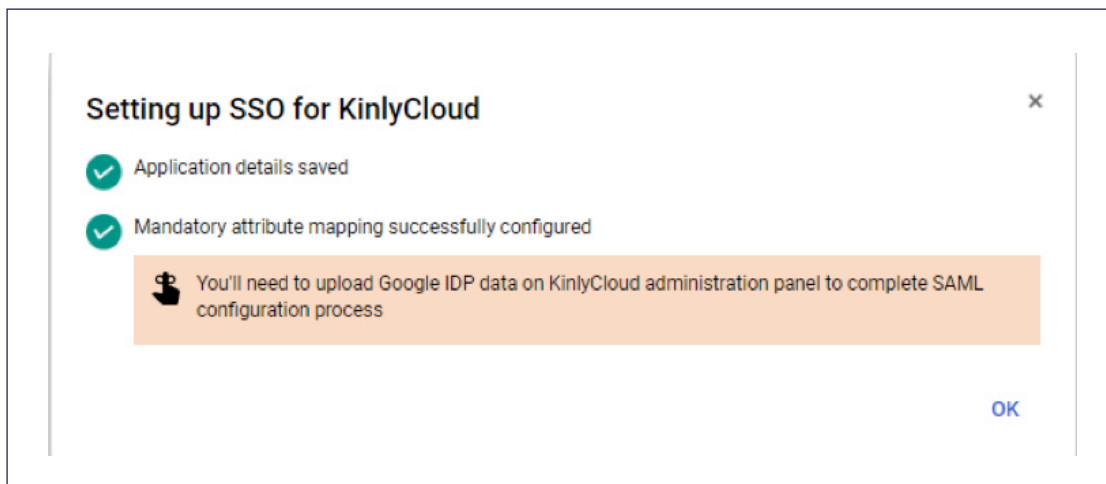
## 2 Configure Single Sign-on for SAML

2.6 Enter your Attribute Mapping exactly as per the example below. To add additional mappings, click “ADD NEW MAPPINGS”. Once you have added all your mappings, click “FINISH”.

Service Provider Attribute	User Profile Field
emailaddress	Primary Email
givenname	First Name
surname	Last Name

ADD NEW MAPPING

2.7 Your SSO is now set up. Click “OK” to continue.



2.8 You will now see you app name appear in your list of SAML apps. Your final step is to choose who has access to the service. Simply click on the vertical ellipsis menu to the right of the app name and then select from “ON for everyone”, “ON for some” or “OFF for everyone”.

